



ACADEMIC YEAR 2010/2011

WHERE AND HOW TO PAY YOUR RENT

Rent can be paid in one instalment (by cheque, credit card, and cash or through the University Electronic Gateway

<http://services.sunderland.ac.uk/finance/student-fees/htp/>

before the 1st November 2010: or by three instalments as indicated below.

PAYMENT PERIOD DATES AS FOLLOWS		LAST DATE FOR PAYMENT
Period 1	As soon as possible	1 November 2010
Period 2	5 th January 2011	1 February 2011
Period 3	5 th April 2010	1 May 2011

If you are paying by cheque please make your cheque payable to:
THE UNIVERSITY OF SUNDERLAND

On the reverse side of your cheque please write the following information:

- The accommodation where you will be living.
- Your student registration number and booking reference number (available on your accommodation contract)

Students who wish to transfer money to the University prior to departure should use the following account:

Barclays Bank Plc, 53 Fawcett St, Sunderland. SR1 1RS, UK

Account: University of Sunderland – General Account

Account Number: 00065692 Bank Sort Code: 20-83-69

IBAN Number: GB 43 BARC 2083 6900 0656 92

SWIFT - BARC GB22

Quoting Reference – Your student registration number followed by ACC

To ensure a quick service when paying your rent it would be helpful if you could bring your accommodation contract with you.

Remember that your pre booking fee of £200 must be paid before the expiry date as shown on your accommodation contract. **This will be deducted from the first rent payment.**

Please refer to the University's full fees guidance for further information

<http://services.sunderland.ac.uk/finance/student-fees/>

If you need any help or further information please visit our web site:

www.sunderland.ac.uk/residentialservices or contact The Accommodation Office, The Gateway, City Campus, Chester Road, Sunderland, Tyne & Wear, SR1 3SD ☎ 0191 515 2943 or email residentialservices@sunderland.ac.uk